



St. Joseph School, Batavia Tuition Agreement

Agreement made by **St. Joseph School**, and _____
(family name)
(hereinafter referred to as "Parent/Guardian") as follows:

Name: _____
Mailing Address: _____
City/State/Zip: _____

Home Phone: _____ Parent/Guardian Cell: _____

Parent/Guardian Email Address: _____

ENROLLMENT

The Parent/Guardian desires to enroll and the school agrees to accept the following children in the grades indicated for the 2018 to 2019 school year.

	Name of Student	Date of Birth	Grade
A	_____	_____	_____
B	_____	_____	_____
C	_____	_____	_____
D	_____	_____	_____

TUITION AND OTHER CHARGES

Parent/Guardian agrees to pay to the School the total tuition and other charges and fees for each of the enrolled students according to the schedule and terms that are set forth herein. In addition, the Parent/Guardian agrees to fulfill any other financial obligations.

Each of the Parishes contributes to the operating budgets of the schools as a core ministry of the Diocese of Buffalo. Tuition rates are set based on anticipated support of Parish/School fundraisers and active voluntarism in the Parish/School faith community. The lack of such support will necessitate an increase in tuition rates.

PARISHIONER RATE

Parishioner rate will be granted to families registered, and supportive members of a Catholic Parish, who participate in parish life; show evidence of regular attendance at weekend Mass; and support those parishes financially through use of offertory envelopes.

Parishioner Rate– Please check one:

- One Child \$3200 Two Children \$6000 Three Children or more \$8700

Parish Registered: _____

Family Number: _____

NON-AFFILIATE RATE

A non-affiliate is either a non-Catholic, a Catholic not registered at any parish, or a member of another church.

Non-Affiliate Rate – Please check one:

- One Child \$4150 Two Children \$8000 Three Children or more \$11,550

TUITION TERMS & POLICIES

Registration is only complete (a space in the classroom is reserved for your child) when the \$100 registration fee per child and prior year’s tuition and fees have been paid in full. Tuition accounts must remain current throughout the school year. Delinquent accounts are evaluated throughout the year and may be turned over to a financial service for collection. Accounts 30 days or more in arrears will be charged 1.5% interest per month. Payments will be applied to interest first, then principal.

Students are accepted only for the entire school year, or for the remainder of the school year if enrolled after the school year has started. Tuition will be prorated if the student is accepted after the *third Friday of September of the school year*, but no reductions or credit of tuition will be granted if the student is expelled, suspended or voluntarily withdraws.

Parent/Guardian acknowledges and agrees that tuition and other charges are paid to ensure a place in the School for the student and not for a period of attendance. The absence of a student does not materially decrease the expenses of the school. Therefore, except as otherwise provided in this Contract, Parent/Guardian shall be responsible for full payment for the entire school year.

St. Joseph School uses the services of FACTS Tuition Management. The policy of St. Joseph School is that all tuition is to be paid through this management company. The only exception to this policy is full payment of the year’s tuition prior to August 1st of the current year.

All families must be enrolled with the FACTS Tuition Management Company by *June 30, 2018* and all tuition payments must be made through the practices of the company.

DELINQUENT ACCOUNT

If the Parent/Guardian fails to pay the tuition and other charges and fees set forth or does not meet other agreement requirements, he/she will be considered in default of this contract. In this event, the School shall attempt to work with the Parent/Guardian to resolve the default. If an agreeable solution cannot be found, the School reserves the right to impose any or all of the following remedies: withhold report card; refuse to issue diploma; refuse to enroll the student in the School for the next year; seek collection of the tuition and other charges through collection or court; and recover all of the related costs and expenses, including reasonable attorney's fees and, in extreme cases, dismiss the student from school.

ENTIRE AGREEMENT

This Agreement contains the full agreement between the School and the Parent/Guardian. The Parent/Guardian acknowledges that he/she has read the provisions of this Agreement and agrees to abide by the terms of the Tuition Agreement.

Please return this completed form by May 31, 2018.

PARENT/GUARDIAN SIGNATURE (We request the signature of both Parents/Guardians):

_____	_____	_____
Name	Signature	Date
_____	_____	_____
Name	Signature	Date